

SUMMARY OF SUBMISSION REQUIREMENTS OF PROPOSALS TO AMEND THE AFFIRMATIVE ACTION PLAN, THE RULES (CONSTITUTION AND BYLAWS), AND THE PLATFORM; AND THE SUBMISSION OF RESOLUTIONS

REFERENCE: DPH Standing Rules for 2020 Convention posted at the DPH website, www.hawaiidemocrats.org.

SUBMISSION: E-mail submissions to the addresses indicated below for Affirmative Action, Platform, Rules, and Resolutions. The submission must include the following information in its subject line: “2020 DPH State Convention TYPE OF DOCUMENT;” the words “TYPE OF DOCUMENT” should be replaced with one of the following words: Resolution, Rule, Platform or Affirmative Action. The body of the email should include the following information: type of document (e.g. Resolution, Rule, Platform or Affirmative Action), the title of the document, name of proposer, and the version of Microsoft Word used.

DEADLINE: Monday, May 4, 2020, 5:00 p.m. Late submissions shall be accepted for consideration if approved by a 2/3 vote of the applicable convention committee members present. Deadline is not applicable to courtesy and memorial resolutions.

SIGNATURE REQUIREMENTS:

County Submittals: Resolutions adopted at the 2020 County Conventions expressing an action or position of statewide or nationwide implication shall be accepted once re-formatted to comply with the convention rules and transmitted by the respective County's Secretary to the Convention Resolutions Committee.

Young Dems and Caucuses : Proposals adopted by their membership must be signed by ten (10) Party members.

Standing Committees and Health Committee: Proposals adopted by their Committee membership must be signed by ten (10) Party members.

Members of the Democratic Party: Proposals must be signed by two delegates (proposers) and ten (10) members of the Democratic Party of Hawaii.

OTHER REQUIREMENTS:

Affirmative Action:

Complete the form titled, “Democratic Party of Hawaii, 2020 State Convention Platform, Rule Amendment, Resolution, and Affirmative Action Submittal Form.”

Prepare proposed changes in Times New Roman, 12 point type, with one-inch margins on all sides on 8.5” by 11” white paper.

Transmit to: Convention2020@hawaiidemocrats.org

Platform:

Complete the form titled, “Democratic Party of Hawaii, 2020 State Convention Platform, Rule Amendment, Resolution, and Affirmative Action Submittal Form.”

Prepare proposed changes in Times New Roman, 12 point type, with one-inch margins on all sides on 8.5” by 11” white paper.

Transmit to: Platform2020@hawaiidemocrats.org

Rules Amendment:

Complete the form titled, “Democratic Party of Hawaii, 2020 State Convention Platform, Rule Amendment, Resolution, and Affirmative Action Submittal Form.”

Prepare proposed amendments in Times New Roman, 12 point type, with one-inch margins on all sides on 8.5” by 11” white paper. Document proposed amendments as follows:

1. State the article, section, subsection, and page number and line numbers of the Constitution and/or Bylaw(s) proposed to be amended.
2. State the present text of the Constitution and/or Bylaw(s).
3. State the Constitution and or Bylaw(s) again with changes, additions or deletions presented in Ramseyer format, i.e., bracket and strikethrough deletions and underline words to be added or inserted.
4. State the rationale for the proposed change to the Constitution and/or Bylaws.
5. State whether the proposal affects precinct clubs, district councils, county committees, state central committee, caucuses, a specific party office, or elected officials.
6. If the proposal affects other sections of the Constitution and/or Bylaws, identify those sections and state the appropriate changes.

Transmit to: Rules2020@hawaiidemocrats.org

Resolutions:

Complete the form titled, “Democratic Party of Hawaii, 2020 State Convention Platform, Rule Amendment, Resolution, and Affirmative Action Submittal Form.”

Prepare in Arial, 10 point type, with one-inch margins on all sides on 8.5” by 11” white paper.

Limit to one page and follow the Parliamentary Advisory and template that are attached.

Transmit to: Resos2020@hawaiidemocrats.org

Democratic Party of Hawai'i
Parliamentary Advisory Relating to Convention Resolutions

As delegates prepare for the 2020 State & County Conventions, be advised that any delegate, caucus, County, etc. having the right to submit resolutions for consideration should first carefully review the motions previously adopted.

See DPH website at: www.hawaiidemocrats.org (2010, 2012, 2014, 2016 and 2018); and the O'ahu County website at www.oahudemocrats.org/resolutions.html

Article VIII, Section 7A of the Constitution of the Democratic Party of Hawai'i provides that: The resolving clauses of resolutions, except for those clauses that refer to a specific date, event, or legislative session, once adopted by delegates at a convention of the Democratic Party of Hawai'i shall represent the official policies of the Party and shall remain in force and effect until rescinded or amended by the delegates at an annual or special convention.

Likewise Section 12.2 of the Bylaws of the O'ahu County Democrats provides that:

The platform and resolutions adopted by delegates at conventions of the O'ahu County Democrats shall remain in force and effect until rescinded or amended by a two-thirds roll call vote of the full membership of the O'ahu County Committee or by a majority of votes cast by delegates at an annual or special convention, or until they come into conflict with the platform or resolutions of the Democratic Party of Hawai'i.

Any Resolution submitted that is substantially the same or in conflict with a motion previously adopted as posted online will be ruled out of order unless it is presented either as a resolution to amend a specific, previously adopted resolution or as a resolution to rescind a specific, previously adopted resolution.

Article VIII, Section 5 of the Constitution of the Democratic Party of Hawai'i further provides that the current edition of Robert's Rules of Order Newly Revised shall apply to all precinct Club meetings, District Council meetings, County meetings and conventions and State Conventions, where not inconsistent with the Constitution of the Democratic Party of Hawai'i.

The current edition of Robert's Rules of Order Newly Revised (11th ed.) Provides:

1. "Motions to "reaffirm" a position previously taken by adopting a motion or resolution are not in order. Such a motion serves no useful purpose because the original motion is still in effect; also, possible attempts to amend a motion to reaffirm would come into conflict with the rules for the motion to Amend Something Previously Adopted (35); and if such a motion to reaffirm failed, it would create an ambiguous situation." (p. 104, ll. 24-31)
2. "... motions are out of order if they conflict with a motion that has been adopted by the society and has been neither rescinded, nor reconsidered and rejected after adoption. Such conflicting motions, if adopted, are null and void unless adopted by the vote required to rescind or amend the motion previously adopted." (p. 343, ll. 17-20)

Reintroduction of a motion or resolution substantially the same as one previously adopted is either intended to "reaffirm" the previously adopted motion/resolution or is intended to amend it in some way. In either event, such a reintroduction is improper; the respective Chair or presiding officer will be advised to rule such resolutions out of order for reasons explained above.

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William J. Puette, Ph.D.
Professional Registered Parliamentarian (NAP), Certified Parliamentarian (AIP)

SAMPLE DPH STATE 2020 CONVENTION PROPOSED RESOLUTION:

Title: Urging That Unemployment Insurance include Health Care

Whereas, The expense to unemployed workers of maintaining medical insurance is commonly beyond their means; and

Whereas, Many unemployed workers in Hawai'i,² who must survive on unemployment insurance benefits alone, cannot afford the premium to continue medical insurance; and

Whereas, Hawai'i's workers and their dependents require health care during periods when they are unemployed; now, therefore, be it

Resolved, That the Democratic Party of Hawai'i³ urges expansion of unemployment insurance benefits to include payment of Health Care premiums; and be it

Ordered, That copies of this resolution be transmitted to the members of the Hawai'i Congressional Delegation, the Governor of the State of Hawai'i, the Lt. Governor of the State of Hawai'i, Hawai'i State Legislators who are members of the Democratic Party,

Submitted by:⁵

Proposer: _____ Proposer: _____

Grammatically, a resolution is a single sentence with only one period at the end.

The clauses should all be separate independent clauses ending in a semicolon and the connecting conjunction ("and") or appropriate phrase ("be it"), separated from the following clause by a blank line.

A preamble, consisting of "Whereas" clauses, is non-binding and not necessary or required. When used, the preamble clauses should avoid controversial statements or unsupported assertions that may draw attention and perhaps support from the resolving clause(s). Only the "Resolved," and "Ordered" clause(s) contain the binding and operative substance of the resolution.

Unless stated in the resolution itself, a resolution does not sunset. It is effective indefinitely until rescinded or amended.

The Title briefly describes the intent of the resolution. Do not use all caps for the title or the words, Whereas, Resolved, or Ordered.

Use the Hawaiian diacriticals in the words Hawai'i, O'ahu, Kaua'i and other Hawaiian words & names as appropriate. The 'okina is not an apostrophe. It should look like a miniature "6" in superscript. It can be made in Word on a PC with the following sequence: Alt 0145, or by a left single quote.

The first words after the word "Resolved," should be "That the Democratic Party of Hawai'i" - not "by the Democratic Party ..." If the resolution originated as a county convention resolution, the county secretary needs to change the name of the county in the resolved to the DPH before submission.

Instead of "Resolved", transmission directions to staff should use "Ordered". Do not stipulate that the copies be "certified."

