

SAMPLE DPH STATE 2018 CONVENTION PROPOSED RESOLUTION:

Title: Urging That Unemployment Insurance include Health Care ¹

Whereas, The expense to unemployed workers of maintaining medical insurance is commonly beyond their means; and

Whereas, Many unemployed workers in Hawai'i,² who must survive on unemployment insurance benefits alone, cannot afford the premium to continue medical insurance; and

Whereas, Hawai'i's workers and their dependents require health care during periods when they are unemployed; now, therefore, be it

Resolved, That the Democratic Party of Hawai'i ³ urges expansion of unemployment insurance benefits to include payment of Health Care premiums; and be it

Ordered, That copies of this resolution be transmitted to the members of the Hawai'i Congressional Delegation, the Governor of the State of Hawai'i, the Lt. Governor of the State of Hawai'i, Hawai'i State Legislators who are members of the Democratic Party,

Submitted by: ⁵

Proposer: _____ Proposer: _____

Grammatically, a resolution is a single sentence with only one period at the end. The clauses should all be separate independent clauses ending in a semicolon and the connecting conjunction ("and") or appropriate phrase ("be it"), separated from the following clause by a blank line.

A preamble, consisting of "Whereas" clauses, is non-binding and not necessary or required. When used, the preamble clauses should avoid controversial statements or unsupported assertions that may draw attention and perhaps support from the resolving clause(s). Only the "*Resolved*," and "*Ordered*" clause(s) contain the binding and operative substance of the resolution.

Unless stated in the resolution itself, a resolution does not sunset. It is effective indefinitely until rescinded or amended.

- ¹ The Title briefly describes the intent of the resolution. Do not use all caps for the title or the words, *Whereas*, *Resolved*, or *Ordered*.
- ² Use the Hawaiian diacriticals in the words Hawai'i, O'ahu, Kaua'i and other Hawaiian words & names as appropriate. The *okina* is not an apostrophe. It should look like a miniature "6" in superscript. It can be made in *Word* on a PC with the following sequence: Alt 0145, or by a left single quote.
- ³ The first words after the word "*Resolved*," should be "That the Democratic Party of Hawai'i" - not "by the Democratic Party ..." If the resolution originated as a county convention resolution, the county secretary need to change the name of the county in the resolved to the DPH before submission.
- ⁴ Instead of "*Resolved*", transmission directions to staff should use "*Ordered*". Do not stipulate that the copies be "certified."
- ⁵ Refer to the convention rules for submission requirements; otherwise, the maker and the second should be convention delegates.