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County Convention Rules and Information

Oahu County:

Section 11. County Convention: Time and Notices.

(11.1) The annual convention of the O'ahu County Democrats shall be held at least three (3) weeks prior to the State Convention in even-numbered years, and the time of the meeting shall be fixed by the OCC. Special conventions may be called in accordance with the O'ahu County bylaws, rules and convention rules. The officers of the OCC shall be elected in odd-numbered years. O'ahu County State Central Committee Representatives are elected in even-numbered years in accordance with the Constitution of the Democratic Party of Hawai'i.

(11.2) All delegates and alternate delegates to the County Convention shall be notified by mail or email of the time and place thereof at least sixty (60) calendar days prior to the date of the County Convention.

(11.3) The convention committees shall meet at least seven (7) days prior to the County Convention. These committees shall accept submissions at the convention committee meetings with a 2/3 vote of the convention committee members present.

(11.4) The delegate body of the Convention shall be comprised as follows.

- A. Each District shall have twenty four (24) delegates.
 1. The President, First Vice President, and District Council Person of each precinct shall be delegates to the O'ahu County Convention.
 2. Delegates shall be elected at the time of the Precinct Elections as prescribed by the Constitution and Bylaws of the Democratic Party of Hawai'i.
 3. If fewer than twenty-four delegates are elected because the State House District has fewer than eight (8) precincts, a number of At Large delegates to the O'ahu County Convention shall be allotted equal to the number of precincts in the district, multiplied by three (3), and then subtracted from twenty four (24).
 4. Elections of At Large delegates shall be held at the same time, and At Large delegates shall be elected by all district members present. If a district meets in more than one (1) location, At Large delegates for the district shall be allocated to each location at a percentage equal to the percentage of district precincts at each location.
- B. Each District shall make every effort to elect delegates composed of equal numbers of men and women.
- C. In addition to elected delegates, the District Chairperson of each district and members of the Executive Committee of the O'ahu County Committee shall be delegates to the O'ahu County Convention.

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- D. Other Precinct officers shall not be precluded from running as a delegate.
- E. If, following the Precinct Elections, there remain vacant At Large delegate positions, the District Council shall be empowered to fill the remaining positions, up until ten (10) days prior to the convention, after that the District Chairperson shall be empowered, provided that;
 - i. Best attempts are made to ensure gender equity is maintained; and
 - ii. District Council meetings to fill vacancies shall be conducted by phone or email;
 - iii. Appointments shall be in writing.
- F. If an elected delegate cannot attend, they may appoint their own alternate provided that they notify the District Chairperson in writing at least ten (10) days prior to the convening of the convention and;
 - i. The appointed alternate reside in the district; and
 - ii. A best effort is made to ensure the selected alternate is of the same gender as the elected delegate; and
 - iii. An alternate shall act for no more than one (1) delegate at a time; and
 - iv. If the elected delegate does not appoint an alternate ten (10) days prior to the convening of the Convention, the District Chairperson shall be empowered to appoint the alternate, provided that a best effort is made to appoint an alternate of the same gender as the elected delegate.
- G. Each delegate to the O'ahu County Convention is entitled to one (1) vote.

(11.5) Elected federal, state and County officials, or officials who may have been appointed to fill a vacant position of an elected official, who currently serve in office and are not precinct presidents, precinct first vice presidents, or precinct district councilpersons, shall have all the rights and privileges of a delegate subject to the following requirements:

- 1. Be a member of the Democratic Party in good standing; and
- 2. Have attained their present office in a partisan election as a Democrat or have been appointed to fill a vacant position of an elected official, or have attained their present office in a non-partisan State or County election, provided they are Democratic Party members in good standing and residents of O'ahu.

(11.6) Former Democratic Governors, Lt. Governors, O'ahu Mayors, State Party Chairs, and O'ahu County Committee Chairs, and the current state party chair who are not precinct presidents, precinct first vice presidents, or precinct district councilpersons, shall have all the rights and privileges of delegates so long as they are members of the Democratic Party of Hawai'i in good standing, residents of O'ahu and ran for their elected office as a member of the Democratic Party of Hawai'i.

(11.7) The Co-Chairs and members of the Convention Committees of Rules,

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Affirmative Action, Platform, Credentials and Resolutions shall be appointed by the County Chairperson, in keeping with the Party's commitment to gender equity, from among the Convention delegates without additional approval.

(11.8) Voting members of the Convention Committees of Rules, Affirmative Action, Platform, Credentials and Resolution shall be delegates to the O'ahu County Convention. If at all possible the voting members shall be evenly divided between the regions. The members shall be appointed by the County Chairperson with recommendations of County Convention Committee Co-Chairs without additional approval. Each committee shall not exceed 5% of the total eligible county convention delegates.

(11.9) All members of the O'ahu County Democrats are invited to attend and voice their opinions in the Convention Committee meetings that take place prior to the annual County Convention.

Section 12. County Convention Rules.

(12.1) The O'ahu County Committee may adopt rules for the proper conduct of O'ahu County Convention business not inconsistent or in conflict with the Constitution and Bylaws of the Democratic Party of Hawai'i and, except for rules regarding submission format and deadlines, are subject to amendment by Convention delegates.

(12.2) The platform and resolutions adopted by delegates at conventions of the O'ahu County Democrats shall remain in force and effect until rescinded or amended by a two-thirds roll call vote of the full membership of the O'ahu County Committee or by a majority of votes cast by delegates at an annual or special convention, or until they come into conflict with the platform or resolutions of the Democratic Party of Hawai'i.

(12.3) Resolutions adopted at a county convention in a non State Convention year will not be referred by O'ahu County to a future State Convention.

(12.4) Resolutions adopted may be edited & reformatted by the secretary as needed to correct spelling and grammar and to conform with the convention submission rules, the posted and published resolutions of the county, and the format described in *Robert's Rules of Order Newly Revised*.

Maui County:

ARTICLE IX – COUNTY CONVENTION

Section 1. ANNUAL CONVENTION. The Maui County Committee will hold an annual Convention that will be concluded no later than midnight on the first Sunday after the first Saturday in May, or at such other time as may be determined by the State Central Committee. The officers of the County

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Committee shall be elected in odd numbered years. State Central Committee Members are elected in even numbered years.

Section 2. The exact time and place of the Maui County Convention shall be designated by the Chair with the advice and consent of the Maui County Committee members. In even numbered years, the County Convention will include work on Platform, Rules and Resolutions so they can be considered at the State Convention. In odd numbered years, the Executive Committee shall determine the business to be handled by the convention. Notice of the time and place shall be posted on the County Party website at www.mauidemocrats.org.

Section 3. The County officers, State Central Committee members, the precinct President, First Vice President (if more than one of each precinct club) the District Council and elected officials shall be delegates to the Maui County Convention.

Section 4. The Chair may appoint a Convention planning Chair with the approval of the Executive Committee.

Hawaii County:

SECTION 9. COUNTY CONVENTION, TIME AND PLACE, BUSINESS, DELEGATES

9.1 Annual Convention. The Hawai'i County Committee will hold an annual convention that will be concluded no later than midnight on the first Sunday after the first Saturday in May, or at such other time as may be determined by the State Central Committee. The officers of the HCC shall be elected in odd numbered years.

9.2 The exact time and place of the Hawai'i County Convention shall be designated by the HCC Chairperson with the advice and consent of the HCC members. In even numbered years, the County Convention will include work by Platform, Bylaws and Rules, and Resolutions Committees, so that HCC products can be considered at the State Convention of the DPH. In odd numbered years, the Executive Committee shall determine the business to be handled by the Convention. Notice of the time and place of Convention shall be posted on the county website www.hawaiicountydemocrats.org.

9.3 Numbers and distribution of Delegates. Delegates to the County Convention shall include the HCC officers, State Central Committee Members, District Chairs and a Vice Chair, each precinct president, a vice president and

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district council representative, and 25 delegates and 5 alternates from each of the seven districts. The President of each Precinct Club shall be notified of the number of Delegates from that Precinct Club by February 1.

In even-numbered years, delegates and alternates to the state convention shall also be delegates to the Hawaii County Convention.

Elected federal, state and county officials, or officials who may have been appointed to fill a vacant position of an elected official, who currently serve in office, shall have all the rights and privileges of a delegate subject to the following requirements:

1. Be a member of the Democratic Party in good standing; and
2. Have attained their present office in a partisan election as a Democrat or have been appointed to fill a vacant position as a Democrat, or have attained their present office in a non-partisan state or county election, provided they are Democratic Party members in good standing and residents of Hawaii Island.

9.4 Delegate selection. In even numbered years, county convention delegates and alternates shall be elected at the Biennial Precinct Club organization meetings from the eligible Precinct members based on equal gender representation whenever possible. Delegates shall be determined as outlined in Section 9.3 of these Rules.

9.5 The Chairperson may appoint Pre-convention Committee chairpersons with the approval of the HCC. The date, time and location of all Pre-convention Committee meetings shall be announced by March 1. All Pre-convention Committees shall convene at the same date, time and location at least 13 days prior to the County Convention.

SECTION 10. HCC CONVENTION RULES

The HCC has adopted a set of Permanent Convention Rules which are found at Appendix A. The HCC shall determine a registration deadline and check in time for delegates and insert this information into the Permanent Convention Rules as specified in Appendix A, Rule 1.

Kauai County:

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Section 9. County Convention: Time, Place and Notice.

9A. The convention to elect officers of the Kaua'i County Committee shall be concluded no later than midnight of the first Sunday after the first Saturday in May of even numbered years or at such other times as may be determined by the State Central Committee, and the time and place of the meeting shall be fixed by the Kaua'i County Committee. Special conventions may be called in accordance with rules and procedures established by the Kaua'i County Convention.

9B. The time and place of the convention will be designated by the Chairperson and notice of the place and time thereof shall be sent to all delegates and alternates by mail at least thirty (30) days prior to the date of the Convention.

9C. The Precinct Officers, State Convention Delegates, members of the State Central Committee who reside in Kaua'i County, the Kaua'i Youth Representatives, elected Democratic Party officials currently holding office who represent Kaua'i County, or bona fide Democratic Party Candidates, whether running in a partisan or non-partisan race and who have filed their nomination papers, and the District Chairperson of each district, shall be the delegates to the County Convention. Officers of the County Committee upon election shall become members of the County Convention.

9D. All persons who are members of the County Convention are entitled to vote at the County Convention. The officers of the County Committee shall be elected at the County Convention.

9E. The names of the members of the County Committee on Rules, Affirmative Action, Platform, Credentials and Resolutions shall be available no later than the third Monday in April, or at least seven (7) days before the first meeting of said Committees.

Section 10. County Convention Rules.

The County Convention may adopt rules for the proper conduct of its business not inconsistent or in conflict with the General Laws of the Democratic Party of Hawai'i.